Moodle Course Activities or Resources

Activities: Activities are tools that need interaction between course participants and coordinators and between the course participants themselves, for example, assignments, forums, quizzes etc.

Resources: Resources can be any file uploaded by your course coordinator, for example, a Word document, a web link, an image etc.

Accessing Moodle Course Activities or Resources

There are two ways to access course activities and resources.

The first is through the main course content in the middle of the page. Clicking on these links will take you directly to the activity or resource.

The second is to use the activities blocks located either side of the screen. Here, the links take you to a list of activities and resources organised by category (e.g. all the forums or all the quizzes).

Once you have opened an activity/resource, further instructions should be given (if necessary). For example, when you enter a forum, you will be given the option to add a new discussion of click on an existing discussion to read postings.

Topic	Name	Description
	BSBFIM501A Manage Budgets and Financial Plans	Unit of competency overview
	BSBFIM501A Manage Budgets and Financial Plans Workbook	BSBFIM501A Manage Budgets and Financial Plans Workbook
	BSBFIM501A Manage Budgets and Financial Plans Presentation	BSBFIM501A Manage Budgets and Financial Plans Presentation
Element 1 – Plan financial management approaches	Element 1 Lesson Plan	Element 1 Lesson Plan
Element 2 – Implement financial management approaches	Element 2 Lesson Plan	Element 2 Lesson Plan

Why can't I select some of the activities/resources under my course?

All the activities or resources that are available for use in your course will be blue in colour. If you cannot open or download an activity or resource, it is possible that your computer does not have the correct software installed to read that type of file.

Pop-up blockers – Check that your computer is not blocking pop-up windows from the Moodle site. Watch for a pale yellow bar at the top of the screen. You can access the item by right-clicking on the yellow bar and adding it to your trusted sites.

If you can see the name of an activity/resource, but it is grey in colour, your course coordinator has decided to load the activity/resource onto the page, but restricted its availability. The most likely reason for this is the activity/resource will be used later in the course, and they will make it available for selection then.

The greyed out text usually has a line beneath it indicating when it will be available from.

1 **Element 1 – Plan financial management approaches**

PC 1.1 Access budget/financial plans for the work team

PC 1.2 Clarify budget/financial plans with relevant personnel within the organisation to ensure that documented outcomes are achievable, accurate and comprehensible

PC 1.3 Negotiate any changes required to be made to budget/financial plans with relevant personnel within the organisation

PC 1.4 Prepare contingency plans in the event that initial plans need to be varied

Element 1 Lesson Plan

Element 1 PowerPoint Presentation
Available from 2 March 2012.